



Member / Supplier Business Meetings Exhibitor Kit

November 6 -7, 2008

Dear Exhibitor,

Please carefully read and complete the information below regarding your exhibit needs for the Member / Supplier Business Meetings taking place on Thursday, November 6 and Friday, November 7, 2008. This kit captures your booth's requests and information in the following areas:

1. Electric
2. Mirage Hotel Cooking and Food Equipment Requests
3. Freeman Shipping and Material Handling Instructions

Any food items that require cooking are required to use the catering department at the Mirage Hotel. No cooking will be allowed inside your booth. Please refer to Addendum "A" for all kitchen prep and equipment needs.

Freeman has been selected by Show Management to serve as your official Show Decorator.

Schedule

Exhibitor move-in:	Wednesday, November 5	12:00 p.m. – 6:00 p.m.
Show Hours:	Thursday, November 6	8:00 a.m. – 5:30 p.m.
	Friday, November 7	8:00 a.m. – 12:00 p.m.
Dismantle:	Friday, November 7	12:15 p.m. – 4:15 p.m.

Your Booth

Your booth includes the following items:

- One (1) 8' high backwall drape
- Two (2) 3' high sidewall drapes
- Two (2) 6' covered and draped tables
- Four (4) chairs
- One (1) booth id sign
- Facility is carpeted
- Wireless Internet

FAX pages 2 – 3 to Yolanda Powers' attention no later than **Friday, October 3 to indicate **whether or not** you require these services at 847-632-8276**

Your Company Name	
Your Name	
Address	
Phone Number	

CREDIT CARD INFORMATION

Please note that your credit card payment information is required in order to process requests with associated costs as listed. Credit card information is only required if you request services with applicable charges. Your credit card information is secure and strictly confidential.

Please print legible

Card Type (Check One)	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> American Express
Card Number			
Name on Card			Exp. Date
Address			
City	State	Zip	
Signature			

ELECTRIC SERVICE REQUESTS

I do not have any electric service requests.

My electric service requests are as follows:

Service Requested	Quantity	Cost
5 amp outlet		\$ 85.50
10 amp outlet		\$ 154.00
20 amp outlet		\$ 216.00
Extension Cord		\$ 25.00
Power Strip		\$ 25.00

FOOD PREPARATION

I have items that require cooking that the Mirage will prepare and deliver to my booth.

Yes No

If yes, please fill out the Mirage Food Preparation Form and submit directly to Dean Fisher at the Mirage Hotel. Please refer to **ADDENEDUM "A"** that was emailed to you along with these forms.

FOOD EQUIPMENT

Food Equipment will be provided by the Mirage at no cost. Dean Fisher from the Mirage Hotel will be discussing your food equipment needs when he receives your Mirage Food Preparation Form - **ADDENDUM "A"**.

SHIPPING INSTRUCTIONS

1. Non-Perishable items must be sent to the Freeman Warehouse to arrive no later than October 31 for delivery to the Grand Ballroom on Move In Day Wednesday, November 5. Please use the **Blue** Shipping Labels provided.
2. All Frozen and Refrigerated items that will be prepared by the Mirage Hotel must be sent directly to the Mirage Hotel to arrive no later than October 31. Please use the **Orange** and **Yellow** Labels provided.
3. You will be sending items into the **Member/Supplier Business Meetings** area of the show.
4. Place **TWO** shipping labels (provided in this packet) on the outside of each box **and** include a label with your return address.
5. Shipping labels are provided at the end of this Kit and are color-coded based on product type.

SHIPPING FORM

Complete the boxes below and FAX THIS PAGE to Yolanda Powers at Federated
– 847-632-8276 – upon shipment of your boxes.

COMPANY NAME:		BOOTH #
Boxes Ship Date:		
Carrier/Pro or Tracking #		

Content Type (Check One):	Contents Description:	Case Pack:
Box (1) <input type="checkbox"/> Non-perishable / dry <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen		
Box (2) <input type="checkbox"/> Non-perishable / dry <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen		
Box (3) <input type="checkbox"/> Non-perishable / dry <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen		
Box (4) <input type="checkbox"/> Non-perishable / dry <input type="checkbox"/> Refrigerated <input type="checkbox"/> Frozen		

Mark your boxes clearly, using a minimum of two labels on the outside of each box. It is also important to **post the shipping labels with your booth number on each box.**

Freeman and/or the Mirage Hotel will not be responsible for damages or spoilage to mislabeled boxes.

FREIGHT, MATERIAL HANDLING AND DRAYAGE INSTRUCTIONS

All Material Handling for Non-Perishable Items will be provided by Freeman Decorating. Please carefully read the following forms provided by Freeman to ensure a smooth move-in.

IMPORTANT: Designated Shipping Dates

Please coordinate the shipment of your product with the enclosed color-coded shipping labels and the designated shipping date schedule: Shipping Labels are located at the end of this kit.

<u>NON-PERISHABLE AND / OR BOOTH DISPLAY MATERIALS</u>	<u>FROZEN PRODUCT</u>	<u>REFRIGERATED PRODUCT</u>
SHIP TO ARRIVE:	SHIP TO ARRIVE:	SHIP TO ARRIVE:
October 20 - 31, 2008	October 29 - 31, 2008	October 29 - 31, 2008
ADVANCE SHIPMENT	ADVANCE SHIPMENT	ADVANCE SHIPMENT

- All inbound and outbound material handling and drayage charges for non - perishable items will be the responsibility of the exhibitor. Rates, terms and conditions are listed on the following pages from Freeman.
- Labeling of each inbound package or crate must use the provided shipping labels in this exhibitor kit. All return way billing documents, bills of lading, freight bills and air bills must be completed and attached by the exhibitor. For return shipments, UPS and Federal Express are available at the Business Center.
- The exhibitor is responsible for packing their own cartons for outbound shipment; this includes labeling and providing all packing supplies to prevent damage and breakage. Packing and labeling of outbound freight by Freeman is available, however, at the manual labor rate. Contact Freeman Exhibitor Services at 702-407-4696 for rates.

FREEMAN

7000 Placid, #101
Las Vegas, NV 89119
Ph: 702-407-4696 • Fax: 702-263-9260
FreemanLasVegasES@freemanco.com

**DISCOUNT PRICE
DEADLINE DATE
OCTOBER 22, 2008**

INCLUDE THE FREEMAN METHOD OF
PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **FEDERATED FOOD SVC - BUSINESS CONF 2008 / NOVEMBER 6-7, 2008**

COMPANY NAME: _____ BOOTH#: _____

ADDRESS: _____ BOOTH SIZE X

CITY/STATE/ZIP: _____ CUSTOMER # _____

PHONE #: _____ EXT.: _____ FAX #: _____

SIGNATURE: _____ PRINT NAME: _____

CONTACT'S E-MAIL _____

E-MAIL FOR INVOICE _____ CHECK IF YOU ARE A NEW FREEMAN CUSTOMER

Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices if different than above.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

COMPANY CHECK

Please make check payable to: Freeman. Checks must be in U.S. funds drawn on a U.S. or Canadian bank. ("U.S. FUNDS" MUST BE PRE-PRINTED on Canadian checks.)

Please reference (223776) on your remittance.

CREDIT CARD

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

BANK TRANSFER

Bank Transfer to Bank of America, N.A.; Dallas, TX

Wire Transfer

ABA#: 026009593 ACCT #1252039192 Freeman

International Wire Transfer

Swift Code: BOFAUS3N ACCT #1252039192 Freeman

ACH Direct Deposit

ABA# 111000012 ACCT #1252039192 Freeman

Please reference Name of Show & Booth Number so we can properly credit your account.

Note: Customers are responsible for any bank processing fees.

AMERICAN EXPRESS DISCOVER MASTERCARD VISA DINERS CLUB CARTE BLANCHE

Account No.: _____ Exp. Date: _____

Personal Credit Card

Company Credit Card

Cardholder Name (Print): _____ Signature: _____

Cardholder Billing Address: _____

City/State/Zip: _____

ENTER TOTALS HERE

MATERIAL HANDLING	GRAND TOTAL

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.myfreemanonline.com.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Sales Representative.

TELL US WHAT YOU THINK

Freeman is committed to providing great customer service. To help us serve you more effectively in the future, please visit the URL address below upon the completion of your show to provide feedback. Your input will provide the insight needed to ensure that our customer service is in line with your expectations.

<http://feedback.freemanco.com/?223776>

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

How do I ship to the warehouse?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor setup.
- Please call the number located on Quick Facts if you want to ship oversized material that requires special equipment to the warehouse.

How do I ship to show site?

- Freight will be accepted only during exhibitor move-in. Please refer to Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

What about prepaid or collect shipping charges?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

How should I label my freight?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on Quick Facts.

How do I estimate my Material Handling charges?

- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt." (one hundred weight). All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the category that best describes your shipment. There are three categories of freight:

Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special Handling: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, carpet and/or pad-only shipments, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

Uncrated: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

- Add overtime charges for inbound if material is delivered to the booth during the overtime period stated on Quick Facts. This includes both warehouse and show-site shipments.

- Add overtime charges for outbound if material is loaded onto the outbound carrier during the overtime period stated on Quick Facts.
- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

What happens to my empty containers during the show?

- Pick up "Empty Labels" at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

How do I protect my materials after they are delivered to the show or before they are picked up after the show?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

How do I ship my materials after the close of the show?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Service Center at show site for your shipping documents. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to Quick Facts for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted to Freeman's carrier choice or delivered back to the warehouse at exhibitor's expense.
- For your convenience, show-recommended carriers will be on site to handle outbound transportation.

Where do I get a forklift?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show-site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

Do I need insurance?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the enclosed Terms and Conditions.

Other available services (may not be available in all locations)

- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to www.myfreemanonline.com

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, carpet/pad only shipments or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have "No Documentation"?

Shipments arrive from a small package carrier (including, among others, Federal Express, UPS, Airborne Express & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What about carpet only shipments?

Shipments that consist of carpet and/or carpet padding only require special handling because of additional labor and equipment to unload.

What is the difference between Crated and Uncrated Shipments?

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting bars and hooks.

MATERIAL HANDLING

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE MATERIAL HANDLING SERVICE AGREEMENT IS SIGNED; OR
- EXHIBITOR'S MATERIALS ARE DELIVERED TO FREEMAN'S WAREHOUSE OR TO A SHOW OR EXPOSITION SITE FOR WHICH FREEMAN IS THE OFFICIAL SHOW CONTRACTOR; OR
- AN ORDER FOR LABOR AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN.

1. DEFINITIONS. For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Decorating Services, Inc., Freeman Decorating Ltd., Freeman Exhibit, AVW-TELAV Inc., Freeman Transportation, Hoffend Xposition, Stage Rigging, Inc., Kerry Technical Services, TFC, Inc., Freeman Electrical Services, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited to, any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

2. PACKAGING AND CRATES. FREEMAN shall not be responsible for damage to loose or uncrated materials, pad-wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed materials. In addition, FREEMAN shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by fork-lift and similar means.

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of EXHIBITOR or its representative. All previous labels must be removed or obliterated. FREEMAN assumes no responsibility for:

- Error in the above procedures
- Removal of containers with old empty labels and without FREEMAN labels
- Improper information on empty labels

FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

4. INBOUND SHIPMENT(S). Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of EXHIBITOR or its representative, and during such time the materials will be left unattended. FREEMAN WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER SAME HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT SHOW SITE. FREEMAN highly recommends the securing of security services from Facility or Show Management.

5. OUTBOUND SHIPMENT(S). Consistent with trade show industry practices, there may be a lapse of time between the completion of packing and the actual pick-up of materials from the booths for loading onto a carrier and during such time the materials will be left unattended. FREEMAN WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS BEFORE SAME HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. FREEMAN highly recommends the securing of security services from Facility or Show Management. All Material Handling Agreements submitted to FREEMAN by EXHIBITOR will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to FREEMAN and the actual count of such items in the booth at the time of pickup.

6. DELIVERY TO THE CARRIER FOR RELOADING. FREEMAN assumes no responsibility for loss, damage, theft, or disappearance of EXHIBITOR'S materials after same have been delivered to EXHIBITOR'S appointed carrier, shipper, or agent for transportation after the conclusion of the show. FREEMAN loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. FREEMAN assumes no responsibility for loss, damage, theft or disappearance of EXHIBITOR'S materials that arises out of improperly loaded materials.

7. DESIGNATED CARRIERS. In order to expedite removal of materials from show site as required by Show Management and/or the facility, FREEMAN shall have the authority to change the EXHIBITOR designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by EXHIBITOR, materials may be taken to a warehouse to await EXHIBITOR'S shipping instructions and EXHIBITOR agrees to be responsible for charges relating to such rerouting and handling. In no event shall FREEMAN be responsible for any loss resulting from such rerouting designation.

8. FREEMAN'S RESPONSIBILITIES. FREEMAN shall be responsible only for those services which it directly provides. FREEMAN assumes no responsibility for any persons, parties, or other contracting firms not under FREEMAN'S direct supervision and control. FREEMAN'S performance hereunder is subject to, and FREEMAN shall not be responsible for loss, delay, or damage due to, strike, lockouts, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond FREEMAN'S reasonable control, nor for ordinary wear and tear in the handling of materials.

9. INSURANCE. It is understood that FREEMAN is not an insurer. Insurance on exhibit materials, if any, shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide FREEMAN with a release of subrogation to the extent of any insurance settlement received.

10. CLAIM(S) FOR LOSS. EXHIBITOR agrees that any and all claims for loss or damage must be submitted to FREEMAN immediately at the show site, and in any case not later than thirty (30) business days after the conclusion of the show or exposition. (For purposes of claim reporting, the "conclusion" of the show shall be construed as the time when EXHIBITOR'S materials are delivered to the carrier for transportation from the show site or from FREEMAN'S warehouse). All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against FREEMAN more than one (1) year after the date of loss or damage occurred.

(a) **PAYMENT FOR SERVICES MAY NOT BE WITHHELD.** In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due FREEMAN for its services as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction and shall be resolved on their own merits.

(b) **MAXIMUM RECOVERY.** If found liable for any loss, FREEMAN'S sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR'S materials and EXHIBITOR'S sole and exclusive remedy is limited to \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,500.00 (USD) per shipment whichever is less.

(c) **BREACH OF CONTRACT AND/OR NEGLIGENCE ONLY.** FREEMAN'S liability shall be limited to any loss or damage which results solely from FREEMAN'S NEGLIGENCE in the actual physical handling of the items comprising EXHIBITOR'S shipment(s) OR which results from BREACH OF THIS CONTRACT and not for any other type of loss or damage. In no event shall FREEMAN be liable to the EXHIBITOR or to any other party for special, collateral, exemplary, indirect, incidental, or consequential damages, whether such damages occur either prior or subsequent to, or are alleged as a result of, tortious conduct, failure of the equipment or services of FREEMAN or breach of any of the provisions of this Contract, regardless of the form of action, whether in contract or in tort, including strict liability and negligence, even if FREEMAN has been advised or has notice of the possibility of such damages, or for any damages caused by EXHIBITOR'S failure to perform EXHIBITOR'S responsibilities. Such excluded damages include but are not limited to loss of profits, loss of use, interruption of business or other consequential or indirect economic losses.

11. DECLARED VALUE. Declarations of Declared Value are between the EXHIBITOR and the selected Carrier ONLY, and are in no way an extension of FREEMAN'S maximum liability stated herein. FREEMAN will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

12. JURISDICTION / ARBITRATION. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

13. INDEMNIFICATION. EXHIBITOR agrees to indemnify and forever hold harmless FREEMAN and its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following:

- EXHIBITOR'S negligent supervision of any labor secured through FREEMAN, or the negligent supervision of such labor by any of EXHIBITOR'S employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC);
- EXHIBITOR'S negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of EXHIBITOR'S employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or exposition to which this Contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of FREEMAN'S equipment;
- EXHIBITOR'S violation of Federal, State, County or Local ordinances;
- EXHIBITOR'S violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

14. WAIVER & RELEASE. EXHIBITOR, as a material part of the consideration to FREEMAN for material handling services, waives and releases all claims against FREEMAN with respect to all matters for which FREEMAN has disclaimed liability pursuant to the provisions of this Contract.

15. SEVERABILITY. If any provision of this Contract proves to be illegal, invalid, or unenforceable, the remainder of this Contract will not be affected by such finding, and in lieu of each provision of this Contract that is proven to be illegal, invalid, or unenforceable, a provision will be added as part of this Contract as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

RUSH!

Shipments to arrive October 29 – 31, 2008

To: _____
Exhibiting Company

c/o The Mirage Hotel
James Coughlin, Exec. Banquet Chef
Dean Fisher, Catering Manager
3400 Las Vegas Blvd., South
Las Vegas, NV 89109
Tel# 702-791-7153

Name of Show: *Federated Foodservice*
Name of Event: *Member/Supplier Business Mtgs.*
Location: *The Mirage Hotel-Grand Ballroom A/F*

Booth Number: _____

Carrier: _____

Number: ____ of ____ pieces

REFRIGERATED

RUSH!

Shipments to arrive October 29 – 31, 2008

To: _____
Exhibiting Company

c/o The Mirage Hotel
James Coughlin, Exec. Banquet Chef
Dean Fisher, Catering Manager
3400 Las Vegas Blvd., South
Las Vegas, NV 89109
Tel# 702-791-7153

Name of Show: *Federated Foodservice*
Name of Event: *Member/Supplier Business Mtgs.*
Location: *The Mirage Hotel-Grand Ballroom A/F*

Booth Number: _____

Carrier: _____

Number: ____ of ____ pieces

FROZEN

RUSH!

Shipments to arrive between October 20-31, 2008

To: _____
Exhibiting Company

c/o Freeman
6675 West Sunset Road
Las Vegas, NV 89118
Tel# 702-407-4696

Deliveries only: 8 AM – 3:30 PM Monday – Friday

Name of Show: *Federated Foodservice*
Name of Event: *Member/Supplier Business Mtgs.*
Location: *The Mirage Hotel-Grand Ballroom A/F*

Booth Number: _____

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DRY / NON PERISHABLE

RUSH!

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DRY / NON PERISHABLE

ADDENDUM "A"



To: Federated Foodservice Exhibitors
From: Dean Fisher, Catering Manager
Subject: Exhibitor Food Preparation and Cooking Forms
Date: 8/29/08

Exhibitor's not requiring food preparation or kitchen services from The Mirage Hotel please refer to *Member / Supplier Business Meetings Exhibitor Kit* for exhibiting and shipping instructions.

All exhibitors requiring food preparation must complete the attached forms in its entirety and return it to me by **Friday October 3, 2008**

Due to fire codes and regulations, exhibitors will not be permitted to cook food in the exhibit hall.

Any special preparations must be included on the form. Please send recipes if needed and include any ingredients that the hotel must provide.

I will contact you to review your requirements and charges, followed by a banquet event order, which will be sent to you with all of the pertinent information. This will include dates, times, food products, preparation quantities, service equipment, ice orders, etc.

A copy of these banquet event orders will be distributed to James Coughlin, Executive Banquet Chef. Due to limited refrigeration and frozen storage space, all food products requiring food preparation by our Executive Chef must arrive between Oct 29-31, 2008. Products received prior will not be accepted. Any special preparations must be included on the form. Please send recipes, if needed and include any ingredients that the hotel must provide. The Mirage will provide chafing dishes, china, serving utensils, serving bowls, etc. to the exhibitors who use our cooking and delivery services.

There will be a \$125.00 handling charge and \$40.00 labor charge per hour for our Banquet Chef to prepare or cook your product. There will also be a \$25.00 per hour service charge, four (4) hour minimum for the food server to deliver the product to the booth at the times specified and 20 % gratuity based on The Mirage retail price of the product. Due to liability reasons only Mirage employees are permitted in the kitchens.

Subject: Exhibitor Food Preparation and Cooking Forms
Exhibitor:

Ice may be purchased through the Mirage Banquet Service Department @ \$10.00 per bus tub.

The Hotel will provide disposable products, i.e. paper plates, plastic utensils and paper napkins at a charge, if requested in advance. Listed on the form are disposable products that are available and pricing. Please complete the form and return it to my office by Friday October 3, 2008 if you would like disposable products to be delivered to your booth.

I will contact you once I receive your forms to review requirements. We look forward to seeing you in November.

Sincerely,

Dean Fisher
Catering Manager
The Mirage Hotel and Casino
3400 Las Vegas Blvd. South
Las Vegas, NV 89109
Tel: 702-791-7155
Fax: 702-669-6173
Email: dfisher@mirage.com

Addendum "A"

Subject: Exhibitor Food Preparation and Cooking Forms
Exhibitor:

FOOD PREPARATION FORM

Company Name: _____

Name of Contact Person: _____

Address: _____

City _____ State _____ Zip Code _____

Phone Number: _____ Fax: _____

Billing: Prepayment by credit card is required at the time we finalize your order. Please document your credit card number below and complete the credit card authorization form attached to this Addendum.

Please fax Addendum "A" to Dean Fisher at 702-669-6173

Credit Card Number: _____ Exp. Date _____

Cardholder: _____

Booth Number: _____

Addendum "A"

Subject: Exhibitor Food Preparation and Cooking Forms
Exhibitor :

Please document below the food products to be prepared and preparation instructions:

Contact Person:

Food Product #1:

Preparation Instruction:

Food Product #2:

Preparation Instruction:

Food Product #3:

Preparation Instruction:

Food Product #4:

Preparation Instruction:

Addendum "A"

Subject: Exhibitor Food Preparation and Cooking Forms
Exhibitor:

DOCUMENT TIMES AND QUANTITIES BELOW:

Date:	Food Product #:	Product Name:	Booth#
7:30AM	Quantity	12:30PM	Quantity
8:00AM	Quantity	1:00PM	Quantity
8:30AM	Quantity	1:30PM	Quantity
9:00AM	Quantity	2:00PM	Quantity
9:30AM	Quantity	2:30PM	Quantity
10:00AM	Quantity	3:00PM	Quantity
10:30AM	Quantity	3:30PM	Quantity
11:00AM	Quantity	4:00PM	Quantity
11:30AM	Quantity	4:30PM	Quantity
12:00PM	Quantity	5:00PM	Quantity

Fax Exhibitors Food Preparation Request Form to:
Dean Fisher
Catering Manager
702-669-6173

Food to be delivered to the Hotel Oct. 29-31, 2008. Ship to:
James Coughlin, Executive Banquet Chef
Dean Fisher, Catering Manager
The Mirage Hotel
3400 Las Vegas Blvd. South
Las Vegas, Nevada 89109
Use Labels provided in the Exhibitor Kit

Addendum "A"

Subject: Exhibitor Food Preparation and Cooking Forms
Exhibitor:

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Date:	Food Product #:	Product Name:	Booth#
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Catering Manager
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Dean Fisher, Catering Manager
The Mirage Hotel
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Las Vegas, Nevada 89109
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Dean Fisher, Catering Manager
The Mirage Hotel
3400 Las Vegas Blvd. South
Las Vegas, Nevada 89109

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Fax Exhibitors Food Preparation Request Form to:
Dean Fisher
Catering Manager
702-669-6173

Food to be delivered to the Hotel Oct. 29-31, 2008. Ship to:
James Coughlin, Executive Banquet Chef
Dean Fisher, Catering Manager
The Mirage Hotel
3400 Las Vegas Blvd. South
Las Vegas, Nevada 89109

Use Labels provided in the Exhibitor Kit

Addendum "A"

Subject: Exhibitor Food Preparation and Cooking Forms

Exhibitor:

Disposable Products Form

<u>Product</u>	<u>Price</u>	<u>Quantity</u>	<u>Date</u>
9" Paper Plates	\$15.00 per 100	_____	_____
6" Paper Plates	\$12.00 per 100	_____	_____
Plastic Forks	\$10.00 per 100	_____	_____
Plastic Knives	\$10.00 per 100	_____	_____
Plastic Teaspoons	\$10.00 per 100	_____	_____
Cocktail Napkins	\$10.00 per 100	_____	_____
Dinner Napkins	\$12.00 per 100	_____	_____
Frill Tooth Picks	\$5.00 per 100	_____	_____
Disposable Cups (12oz)	\$15.00 per 100	_____	_____
Small Plastic Sampler Cups	\$10.00 per 100	_____	_____

Ice @ \$10.00 per bus tub Time:_____ Quantity:_____

Other:

Addendum "A"

Subject: Exhibitor Food Preparation and Cooking Forms
Exhibitor:

MIRAGE CREDIT CARD PRE-AUTHORIZATION FORM

I hereby authorize charges to be applied to my credit card for expenses incurred at the

Mirage Hotel and Casino
3400 Las Vegas Blvd. South
Las Vegas, NV 89109

COMPANY NAME:

COMPANY ADDRESS:

CITY

STATE

ZIP

(Area code) (Phone number)

(Area code) (Fax number)

DATES OF FUNCTION:

TYPE OF CREDIT CARD

CREDIT CARD NUMBER:

Exp.

CARD HOLDER'S NAME:
(As listed on card)

AUTHORIZED SIGNER:

I understand that additional charges may be added as they are incurred, upon authorization

SIGNATURE:

DATE: